

YWCA IS ON A MISSION

Rikki Goldstein Family Scholarship Fund Advisory Council Description

PURPOSE:

The purpose of this council is to select recipients for the scholarship fund, oversee the management of the program and approve ongoing participation for award recipients.

YWCA Staff Contact:

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FREQUENCY:

Quarterly: January, April, July, October

MAJOR RESPONSIBILITIES:

- Review and recommend policies to oversee program delivery parameters
- Review and monitor the program's administrative processes
- Affirm scholarship eligibility and selection criteria
- Select scholarship recipients from pre-screened applicants
- Annually review the performance of scholarship program participants
- Nominate and approve replacement members of the Advisory Council upon an initial member's resignation

EXPECTATIONS:

- Make the appropriate time commitment to participate in the selection process and additional time required for assigned tasks and special projects/meetings
- Estimated Time Commitment: 10-15 hours per year

QUALIFICATIONS:

- Familiarity with the impact of domestic violence on survivors and realities of ongoing success for survivors
- Respect for and adherence to Scholarship Fund founders intent
- Advisory Council will be comprised of 7 members representing different facets of the community, Initial Council will be comprised of diverse representatives. For example:
 - 1 representative of AVOW (Advancing Voices of Women) or similar women's advocacy entity
 - 2 community volunteers
 - 2-3 representatives of social service agencies serving the targeted population
 - 1-2 representatives of Fort Wayne area College or Universities (non PFW)
 - 1 representative from Purdue Fort Wayne
 - And, a Goldstein family member (standing participation)

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Terms, Nomination, and Election of New Advisory Council Members:

Terms

- Voting Member Advisory Council terms are 3 years with the ability to serve 2 consecutive terms.
- Upon completion of 2 terms a member can be nominated after taking a 1 year break, and when an opening is present on the Advisory Council

Nominations of New Advisory Council Members

- Nominees shall submit a one page bio outlining their interest and background in supporting educational attainment and/or survivors of domestic abuse
- Current advisory council members nominate and approve replacement members of the Advisory Council upon an initial member's resignation or term expiration.

Guidelines for Participant Selection

Advisory Council will meet quarterly (October, January, April, July) to select the applicants to participate in the Goldstein Family Scholarship Program.

Eligible applicants will be presented to the Advisory Council at each meeting by YWCA. Council Members may advocate for potential recipients, but they may not present them to the Council.

Advisory Council will vote on which applicants will be accepted into the program through a majority vote rule. There is a cap of four new recipients per year.

Guidelines on amount to award

Amount awarded will be determined by the Advisory Council based upon the need presented by the Empowerment Advocate and will follow the below guidelines:

- Cap of \$48,000 total per recipient
- Cap of \$12,000 per year per recipient (determined need may be much lower)

Allowable Expenses for Award

Scholarship awards are limited to tuition, books, rent, utilities, and childcare. Aid will be provided based on financial needs and after exhausting other community resources. Award amounts are at the discretion of the Advisory Council.

All expense payments will go directly to vendor after approval from Advisory Council.

Guidelines on Probation and Grace Period

Advisory Council will also be responsible for determining if a participant is being placed on probation or exited from the program.

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The YWCA case manager will create a corrective plan with any participant:

- falling below a 2.7 GPA,
- taking less than required credit hours
- being placed on academic probation

YWCA will notify the Advisory Council via email within 72 hours of any participant being placed on a corrective plan. The Advisory Council will vote to determine if the participant will be on probation for a period of one semester or to remove the participant from the program.

At the conclusion of one semester on probation, the Advisory Council will vote to take the participant off of probation, continue the probation, or to remove the participant from the program.

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